

1 **Minutes of the North Logan City**  
2 **Planning Commission**  
3 **Held on January 19, 2017**  
4 **At the North Logan City Library, North Logan, Utah**  
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7 The meeting was called to order by Brad Crookston at 6:30 p.m.  
8

9 Commission members present were: Nelson Boren, Casey Moriyama, Bruce Lee and Brad  
10 Crookston. (Robert Burt was excused).  
11

12 Others present were: Sheila Miller, Glenn Young, Craig Humphreys, Konie Humphreys, Neil  
13 Murray, Richard Mueller, Doug Tingey, Deon Heaps, Winona Perry, Cordell Batt, Alan Luce and  
14 Marie Wilhelm.  
15

16 The Pledge of Allegiance was led by Bruce Lee.  
17 An invocation was given by Brad Crookston.  
18

19 **Adoption of Agenda**

20 Brad Crookston introduced the two new Planning Commission members, Nelson Boren and  
21 Casey Moriyama.  
22

23 Brad mentioned that we will be switching agenda item numbers one and two around.  
24

25 *Bruce Lee made a motion to adopt the agenda as presented. Casey Moriyama seconded the*  
26 *motion. A vote was called and the motion passed unanimously.*  
27

28 **Follow-up**

29 Cordell Batt mentioned that the City Council discussed the Planning Commission potentially  
30 becoming the Land Use Authority. Cordell said it seemed to him that the City Council is still  
31 uncomfortable giving up that extra level of overview. He explained further, including that the City  
32 Council wanted to maintain some oversight for certain areas. He said changes were  
33 recommended and will be made and the City Council is going to review the ordinance again.  
34

35 **New Business**

36 Consider a conditional use permit for an existing child care business located at 2170 North 1600  
37 East going from eight children to sixteen children. (Konie Humphreys)

38 Cordell Batt introduced the item and explained the situation, which is for an existing child care  
39 business that has already been in operation, but is increasing the number of children to above  
40 eight, which requires obtaining a conditional use permit. He explained further. He said staff is  
41 recommending approval for this.

42 Brad Crookston said his only comment is that they ensure the safety of the children since there  
43 will be more cars with more children there. Several of the commissioners said they had the same  
44 concern.

45 Various minor questions from the commission were addressed.  
46

47 *Bruce Lee made a motion to approve the conditional use permit. Casey Moriyama seconded the*  
48 *motion. A vote was called and the motion passed unanimously.*  
49

50 Continued discussion with District Planning Volunteers concerning the district planning process  
51 and how to move forward with this process.

52 Cordell Batt introduced the item and distributed some information to the volunteers and explained  
53 the process and purpose of the committee; and also asked them to introduce themselves. Brad  
54 Crookston explained the situation for the benefit for the new Planning Commission members and  
55 answered some of their questions.

56 Cordell Batt, the Planning Commission and the district volunteers discussed at length various  
57 items and potential issues, including the process, the intentions and purpose of the districts; the  
58 dissemination of information; utilization of social media; meetings, and more.

59 Alan Luce referred to the Parks and Recreation plan, and asked the volunteers to keep the Parks  
60 and Recreation staff “in the loop”, and to also invite a Parks and Recreation staff member to the  
61 meetings to gather data, and to help in any way possible.

62 The discussion continued at length, including discussing how to manage examples of various  
63 situations. They continued to discuss how to proceed.

64 Bruce Lee suggested potentially holding a Planning Commission meeting once per quarter with  
65 the district members to discuss any concerns or questions, and commented further.

66 The discussion continued, including the need for training for the volunteers.

67 After further discussion, they agreed to hold a meeting on February 9<sup>th</sup>, which is a Thursday that  
68 is not a Planning Commission meeting; to meet with the committee members and answer  
69 questions and give some information/training. Cordell agreed to send an email to the committee  
70 members about what took place at tonight’s meeting, and asked them to send him their questions  
71 and concerns so that he can prepare for the February 9<sup>th</sup> meeting to address their questions and  
72 concerns.

73

74 Report on status of Canyon Gates Development Plan/Agreement and review of minor revisions to  
75 the Concept Plan being proposed by the Developer. (Staff)

76 Cordell said this item was cancelled, as the applicant was not ready to present.

77

78 **Set Next Agenda and/or Discussion**

79 Cordell Batt reviewed the situation with the General Plan edits with the Planning Commission, per  
80 a question from Bruce Lee. He also discussed various zones and planning for the City, including  
81 the City Center area.

82 Bruce Lee discussed the need to have an updated copy of the latest draft of the General Plan for  
83 the public to be able to view, including on the City website. Cordell explained that the City  
84 Council wanted to wait until it is complete in terms of including the district information.

85 The Planning Commission further discussed at length how to proceed with the districts.

86

87 Per a comment from Brad Crookston, Cordell mentioned that the Planning Commission will elect  
88 a new chair and vice-chair at their next meeting. This was discussed further for the benefit of the  
89 new commissioners. Cordell said he would also send out the Planning Commission by-laws for  
90 the commission to review. Cordell also said they are working on getting an alternate for the  
91 Planning Commission.

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95 *Bruce Lee made a motion to adjourn the meeting. Casey Moriyama seconded the motion. A*  
96 *vote was called and the motion passed unanimously.*

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98 The meeting adjourned at: 8:30 p.m.

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100 Approved by Planning Commission: April 6, 2017

101

102 Transcribed by Marie Wilhelm

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104 Recorded by

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Scott Bennett/City Recorder

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