

1 **Minutes of the North Logan City**
2 **City Council**
3 **Held on August 2, 2017**
4 **At the North Logan City Library, North Logan, Utah**
5
6

7 *Roger Anderson made a motion to appoint Nancy Potter as Mayor Pro Tem for this meeting.*
8 *John Bailey seconded the motion. A vote was called and the motion passed unanimously with*
9 *Nancy Potter, John Bailey, Roger Anderson, Damon Cann and Kristen Anderson voting in favor.*

10 The meeting was called to order by Nancy Potter at 6:30 p.m.

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12
13 Council members present were: Nancy Potter, John Bailey, Roger Anderson, Damon Cann and
14 Kristen Anderson. (Mayor Berentzen was excused).

15
16 Others present were: Craig Humphreys, Conner Campbell, Joshua Campbell, Dayton Crites, Jon
17 Keller, Allyson Sandberg, Brian Koch, Brent Redd, Lydia Embry, Cordell Batt, Scott Bennett,
18 Jordan Oldham, Alan Luce and Marie Wilhelm.

19
20 The Pledge of Allegiance was led by Kristen Anderson.

21 An invocation was given by Damon Cann.

22
23 **Adoption of Agenda**

24 Nancy Potter mentioned a need to add an item recognizing two employees for their exemplary
25 service.

26
27 *John Bailey made a motion to adopt the agenda as amended. Kristen Anderson seconded the*
28 *motion. A vote was called and the motion passed unanimously with Nancy Potter, John Bailey,*
29 *Roger Anderson, Damon Cann and Kristen Anderson voting in favor.*

30
31 **Review of Action Items**

32 Alan Luce reviewed the list with the council, and also briefly explained the new format.

33 Alan addressed questions from the council regarding upcoming road repairs and resurfacing.

34
35 **New Business**

36 Brian Koch and Brent Redd, from the Utilities Department, were each awarded gift cards to North
37 Logan restaurant Javier's, as rewards for their exemplary service in their department.

38
39 Update on regional trails by the County Trails Planner, Dayton Crites. This will include an update
40 on the County Wide Trails Master Plan, along with a report on the trails specific to North Logan
41 City.

42 Damon Crites gave a presentation on the current trails situation and an update on the County
43 Wide Trails Master plan.

44 Dayton addressed various questions from the council.

45
46 Consider approval of an ordinance amending Title 12D. Land-Use Subdivision Application
47 Procedures. Adding reference referring to the new development review process documents that
48 will be implemented.

49 Alan Luce explained this ordinance and the impetus behind creating it, in designating the
50 Planning Commission as the City's Land-Use Authority. He discussed the benefits of this,
51 including clarifying to the developers, as well as to the City, what the requirements are, and
52 explained further. He said this was reviewed by the Planning Commission, as well as the
53 commission holding a public hearing; and said the commission gave a positive recommendation
54 to the City Council on this. He further explained the ordinance and the related documentation,
55 including the checklist of requirements for the subdivision process and how it would work.

56 Alan addressed various questions from the council.

57 Roger Anderson commented on rezones, and said that is often where issues come up and
58 commented further, which Alan addressed.

59 The process was discussed further in addition to other related items.

60 John Bailey said he likes the idea of this process “freeing up” the City Council to allow them more
61 time to handle more policy-related issues and commented further. He asked Alan how this
62 committee would differ from the Planning Commission and whether we would have a similar
63 difficulty in finding people for the committee, as we do for the Planning Commission.

64 Damon Cann discussed a potential typo which Alan addressed.

65 The discussion continued, including any potential changes to the Development Review Manual
66 needing to be approved by the City Council; which Alan said could be part of the language in the
67 motion for approval, per Damon’s comment.

68 *Damon Cann made a motion to approve ordinance 17-07 with the following revisions: strike “city
69 staff of the Planning Commission” and replace it with “Community Development Director”; and
70 add to the end of Part B a note that says that the Development Review Manual must be approved
71 by the City Council. John Bailey seconded the motion.*

72 Kristen Anderson asked whether the change to “Community Development Director” is the change
73 we want to make, which was further discussed.

74 *Damon Cann retracted his previous motion, to which John Bailey agreed.*

75

76 *Damon Cann made a motion to adopt ordinance 17-07 as presented, with the one change to the
77 end of Section B to include a note that any changes or revisions to the Development Review
78 Manual must be approved by the City Council. John Bailey seconded the motion. A vote was
79 called and the motion passed unanimously with Nancy Potter, John Bailey, Roger Anderson,
80 Damon Cann and Kristen Anderson voting in favor.*

81

82 **City Council Work Session Items**

83 Continued discussion of sewer rate increases to account for existing deficit to Logan City, along
84 with an initial increase to meet the sewer treatment/collection increases from the Wastewater
85 Treatment Rate Setting Committee, which shall be implemented later this month by Logan City.
86 Scott Bennett presented various possible changes for sewer rates, using a projected rate sheet to
87 further explain the potential projections for varying increases; and what we could do to cover
88 costs.

89 The council commented, and Roger Anderson recommended a faster approach in order to get
90 ahead more quickly.

91 Alan Luce addressed various items with the council and explained further, including how other
92 cities are managing the increases.

93 John Bailey said he’d rather do it incrementally rather than all at once, as Hyde Park has done,
94 and commented further.

95 Various items continued to be discussed by Alan, Scott and the council.

96 Scott discussed the changes that have been made in the past; and also continued to discuss how
97 the rates could be managed, and addressed various questions from the council.

98 Per a question from the council, Alan said this needs to be reviewed further by the council; but
99 that something needs to be implemented in the next couple of council meetings.

100 Damon Cann asked Scott to put together a potential schedule of the rate increase examples, over
101 the next five years, into a document that the council could review.

102 Nancy Potter said the services *do* need to pay for themselves; and commented further, including
103 that when the school district raises taxes, we feel like we *can’t*, but said that our services are not
104 getting paid for.

105 Alan also commented that this is a little different than a lot of other tax increases done to
106 potentially meet needs; because this one is purely mandated, which he further explained, and
107 said we do *not* have another way of doing this.

108 Damon commented that we are in the water business and sewer business, and we cannot afford
109 to charge people less than what it costs North Logan City to provide it, and commented further.

110 Alan discussed the fact that North Logan City has really vetted this, more than any other
111 community in the valley, and has looked at any and all options in trying to keep these rates as low
112 as possible, which he further explained. He said the rates are lower than they could have been,
113 and cannot go any lower than they are.

114 Damon asked if we could possibly put something in the newsletter, explaining everything to the

115 citizens and why we have to do this.

116 There was further discussion about different ways of getting this information to the citizens, and
117 using multiple methods to reach as many as possible; including using email, the newsletter, the
118 Parlant system, etc.

119

120 Updates from City Center Task Force.

121 Alan Luce presented the latest discussions held by the City Center Task Force regarding the City
122 Center Design Criteria and some of the recommended changes made to that document. He said
123 the Task Force is meeting again this Friday and will go over these items and they will have a draft
124 of the document for the City Council to review in the next few weeks.

125 Damon Cann mentioned that the moratorium ends in late September, and said they may not be
126 done with this process by then, but will have something around that time, and explained further.

127

128 Updates regarding the installation of Wolf Pack Way.

129 Alan Luce discussed the difficult process this project entails; but said things are moving along
130 very well, and further explained the progress made, and what is planned; particularly in getting
131 certain things completed before school starts.

132 Alan addressed minor questions from the council and they discussed related items briefly.

133

134 **Reports from city officers, boards, and committees**

135 Fire Chief Jon Keller discussed his department's difficulties with staffing and trying to hire quality
136 people. He said he emailed the Mayor about some of his concerns and the various needs of his
137 department, and recommended holding a workshop with the City Council to review those issues
138 with them. Scheduling a workshop was discussed further. Alan Luce discussed what kinds of
139 things they would review at this workshop. The council discussed various items. The council
140 agreed to hold this workshop at the fire station in lieu of a regular City Council meeting on
141 September 20th.

142

143 Scott Bennett explained the dates for early voting.

144

145 Jordan Oldham said the round-about will be closed on August 7th; and also said there will be an
146 open house to dedicate Green Canyon High School held on August 16th.

147

148 Alan Luce said there will be a "social" for the end of the Summer Library Reading Program, to be
149 held this Saturday, August 5th from approximately 8:00 a.m. to 12:00 p.m.

150 Alan gave an update on the community center survey and briefly explained further.

151 Alan reviewed a document he gave to the council regarding sales tax incentives and businesses
152 coming into the City, to be able to offer tax rebates, which he further explained. He said this is a
153 very rough draft, and that staff will be putting something together that is more fine-tuned, and will
154 bring it back to the City Council for further review.

155

156 Damon Cann asked if we had initiated the rezone process for the area that encompassed the
157 project proposed by Ironwood Development, which was recently denied by the City Council.

158 This was discussed further, and it was determined that North Logan City is going to have to
159 initiate that process, as the developer had not done so.

160 Damon said he wanted to thank the North Logan City Youth Council and Police Department for
161 the "Police Night Out" event recently held, and commented further. He also commented on the
162 ACT Ribbon cutting event and the great use of space they have utilized there.

163 Damon asked Scott Bennett if we have a date for the election canvas, which Scott addressed and
164 explained. The council discussed this with Scott further, briefly.

165 Damon said while he likes the design of the new North Logan City website, he has a very hard
166 time finding items he's looking for, and explained further. He asked if there was something we
167 could do to improve the website and make it more user-friendly for citizens. Alan addressed this
168 and said it will be updated in the next few weeks, and that Lynda Smith is continuing to work on it.

169 Kristen Anderson said she has had the same problems and asked if it can be updated in-house,
170 which Alan explained.

171 Nancy Potter also discussed the problems with the website and said it needs work, because she

172 feels that there are a lot of items “missing”. She also recommended having a community
173 calendar on the first page as it comes up; and said people don’t want to have to go so far to
174 search for this kind of information.

175 This was discussed further.

176 Kristen discussed the First Annual Chalk Festival held in conjunction with the Pioneer Day
177 festivities, and how well it turned out. John Bailey mentioned the nice coverage the newspaper
178 gave on it.

179
180 John Bailey mentioned honoring the two out-going Library Board members, as discussed
181 previously; which Alan addressed and said will take place at the next City Council meeting.

182 John asked some questions about the upcoming Utah League of Cities and Towns convention,
183 which Scott Bennett addressed.

184
185 Nancy Potter thanked the staff for all of their work on the 24th of July celebration, and discussed
186 the various events and what a great program it was this year, particularly the much more inclusive
187 parade this year, and all of the other activities that took place at the park, this year in particular.
188 She said that Lynda Smith did a really good job on this event, and it was obvious that it was a
189 great success.

190
191 Executive Session (Closed) to discuss litigation, potential real estate acquisitions and personnel
192 issues.

193 *John Bailey made a motion to close the meeting and move into Executive (Closed) Session for*
194 *the purpose of discussing litigation, potential real estate acquisitions and personnel issues.*

195 *Damon Cann seconded the motion. A vote was called and the motion passed unanimously with*
196 *Nancy Potter, Kristen Anderson, John Bailey, Roger Anderson and Damon Cann voting in favor.*
197 *This occurred at 8:28 p.m.*

198
199 Minutes for this portion of the meeting are written under separate cover.
200

201 *Kristen Anderson made a motion to open the meeting and move out of Executive Session and*
202 *return to the regular City Council meeting. Damon Cann seconded the motion. A vote was called*
203 *and the motion passed unanimously with Nancy Potter, John Bailey, Roger Anderson, Damon*
204 *Cann and Kristen Anderson voting in favor. This occurred at 9:24 p.m.*

205
206
207 *Kristen Anderson made a motion to adjourn the meeting. Damon Cann seconded the motion. A*
208 *vote was called and the motion passed unanimously with Nancy Potter, John Bailey, Roger*
209 *Anderson, Damon Cann and Kristen Anderson voting in favor.*

210
211
212 The meeting adjourned at: 9:25 p.m.

213
214 Approved by City Council: December 20, 2017

215
216 Transcribed by Marie Wilhelm

217
218 Recorded by _____
219 Scott Bennett/City Recorder

220
221