

1 **Minutes of the North Logan City**  
2 **City Council**  
3 **Held on August 16, 2017**  
4 **At the North Logan City Library, North Logan, Utah**  
5

6  
7 The meeting was called to order by Mayor Lloyd Berentzen at 6:30 p.m.  
8

9 Council members present were: Nancy Potter, John Bailey, Roger Anderson, Damon Cann and  
10 Kristen Anderson.  
11

12 Others present were: Jean Hanks, Nan Isaacson, Braydon Ginos, Justin Whitehead, Jon Keller,  
13 Jason Killinen, John Powell, Jared Anderson, Brad Schumann, Matt Bangerter, Lydia Embry, Joe  
14 Nielson, Jordan Oldham, Alan Luce and Marie Wilhelm.  
15

16 The Pledge of Allegiance was led by Jared Anderson, from local Boy Scout Troop 514.  
17 An invocation was given by Kristen Anderson.  
18

19 **Adoption of Agenda**

20 *Nancy Potter made a motion to adopt the agenda as presented. John Bailey seconded the*  
21 *motion. A vote was called and the motion passed unanimously with Nancy Potter, John Bailey,*  
22 *Roger Anderson, Damon Cann and Kristen Anderson voting in favor.*  
23

24 **Review of Action Items**

25 Alan Luce reviewed the action items list with the council.  
26

27 **New Business**

28 **Recognition of Exemplary Staff Member**

29 Mayor Berentzen recognized North Logan City Employee Joe Nielson and presented him with a  
30 gift card to Javier's Restaurant; for his work and extra efforts with his new position in the Streets  
31 Department, which has been short-staffed; as well as helping in his former Parks and Recreation  
32 department when they needed assistance.  
33

34 **Recognition of past Library Board members.**

35 Mayor Berentzen recognized Nan Isaacson and Jean Hanks for their years of service on the  
36 Library Board.  
37

38 Mayor Berentzen mentioned that the dedication for the new Green Canyon High School is tonight  
39 at 7:30 p.m.; and the council discussed leaving the meeting for the time required for all of them to  
40 be able to attend, which they all agreed to do, and then return and reconvene the City Council  
41 meeting at approximately 8:15 p.m. Roger Anderson recommended moving the item regarding  
42 IFA to the first item for discussion.  
43

44 *Kristen Anderson made a motion to allow the City Council to take a break in the meeting to attend*  
45 *the dedication of the new high school, and return to reconvene the City Council meeting. Nancy*  
46 *Potter seconded the motion. A vote was called and the motion passed unanimously with Kristen*  
47 *Anderson, Roger Anderson, Damon Cann, John Bailey and Nancy Potter voting in favor.*  
48

49 **Consider approval of an Application for Liquefied Petroleum Gas on the North Logan IFA**  
50 **property.**

51 Matt Bangerter, Assistant Manager from IFA, discussed their request for an application to have a  
52 liquefied petroleum tank on their North Logan property, and discussed various related details.

53 Jason Killinen explained that the state Fire Marshal's office approved the plans as submitted and  
54 will do their final inspection this week, but had no issues.

55 Various items were discussed further and Matt answered questions from the council.  
56

57 *John Bailey made a motion to approve this application. Roger Anderson seconded the motion. A*  
58 *vote was called and the motion passed unanimously with Nancy Potter, John Bailey, Roger*  
59 *Anderson, Damon Cann and Kristen Anderson voting in favor.*  
60

61 Review and consideration of a resolution adopting the North Cache Transportation Corridor Plan,  
62 along with the associated Memorandum of Understanding.

63 John Powell from JUB Engineering gave a bit of the background on this, discussed the situation,  
64 and, explained how this plan will be managed with the area cities. He explained how this plan  
65 was put together, the changes made to the roads, and how they were determined. He used a  
66 displayed map of the area to explain further.

67 He addressed various questions from the council

68 John Bailey asked about a North/South pass-through corridor through Smithfield that he has  
69 heard concerns about, and explained further.

70 John addressed this and said they can discuss this further with Smithfield City, and agreed that  
71 something needs to be done there.

72 Alan Luce agreed and discussed the roads and grid system in North Logan City, and the need to  
73 have good communication with Logan City to work with them and ensure that it is done correctly.

74 Mayor Berentzen commented on this, as well, and explained a meeting that was held where there  
75 was discussion regarding this bypass corridor, specifically, and explained further.

76 The discussion continued and John continued to address their questions.

77

78 *Damon Cann made a motion to adopt the resolution 17-11 adopting the North Cache*  
79 *Transportation Corridor plan as presented, except with the corrected, most, recent date, along*  
80 *with the Memorandum of Understanding. Kristen Anderson seconded the motion. A vote was*  
81 *called and the motion passed unanimously with Kristen Anderson, Roger Anderson, Damon*  
82 *Cann, John Bailey and Nancy Potter voting in favor.*

83

84 Consideration of a Resolution amending the Design Standards Technical Manual of North Logan  
85 City by replacing/adding to Chapter 800 - Design Standards Section 815. Egress and Ingress.  
86 This requires two access points in a subdivision, along with other criteria associated with a  
87 development/subdivision.

88 Alan Luce introduced the item, and explained that it is in response to some of the concerns  
89 around the City relating to egress and ingress; and further explained the Planning Commission's  
90 review of this and the intention to adopt sections of the state code which have not yet been  
91 formally adopted by the state, which he explained further. Alan addressed minor questions from  
92 the council.

93

94 *Damon Cann made a motion to adopt resolution 17-10 as presented. John Bailey seconded the*  
95 *motion. A vote was called and the motion passed unanimously. A vote was called and the*  
96 *motion passed unanimously with Nancy Potter, John Bailey, Roger Anderson, Damon Cann and*  
97 *Kristen Anderson voting in favor.*

98

99

100 City Council Meeting Temporary Adjournment for Green Canyon High School Dedication  
101 *Nancy Potter made a motion to temporarily adjourn the regular City Council meeting [to attend*  
102 *the dedication for the new Green Canyon High School]. Damon Cann seconded the motion. A*  
103 *vote was called and the motion passed unanimously with Nancy Potter, John Bailey, Roger*  
104 *Anderson, Damon Cann and Kristen Anderson voting in favor. This occurred at 7:04 p.m.*

105

106 *Nancy Potter made a motion to reconvene the regular portion of the City Council meeting [from*  
107 *the City Council's attendance at the dedication of the new Green Canyon High School]. Damon*  
108 *Cann seconded the motion. A vote was called and the motion passed unanimously with Nancy*  
109 *Potter, John Bailey, Roger Anderson, Damon Cann and Kristen Anderson voting in favor. This*  
110 *occurred at 8:44 p.m.*

111

## 112 **City Council Work Session Items**

113 Discussion of Sewer Rate increases that will take place in September.

114 Alan Luce discussed the situation and what we need to change to appropriately cover costs.

115 He explained the various potential cost tiers and the associated rates increases for each option;  
116 what the timing should be for getting us out of the debt; and, then subsequently being able to  
117 continually cover operating costs. He discussed raising the rates in increments; in part, for the  
118 possibility that we might be able to reduce rates in the event of something coming in under cost.

119 The council discussed various, related items, and Alan addressed their questions.  
120 Mayor Berentzen explained some of the earlier discussions held, and said these costs are higher  
121 than originally anticipated; and that the original average increase per household was expected to  
122 be approximately \$12-\$15 per month, which he explained further. He said we need to help the  
123 citizens better understand the situation.  
124 Alan addressed this, and explained that two of the main reasons that the costs are high is  
125 because we have one of the oldest systems in the valley; and also because the cost of our trunk  
126 line was built into the figures.  
127 Mayor Berentzen said the trunk line should have been included in the bonding effort, and  
128 commented further.  
129 Alan addressed this and said if it is done this way, Logan may end up paying for part of the cost,  
130 and explained further. Mayor Berentzen said that needs to be discussed further; and Alan said  
131 they are having continued conversations with Logan City about this.  
132 The discussion continued, including the timing of the rate increase. Alan said they can have a  
133 public hearing at the next council meeting to discuss the rate increase. Per a question from  
134 Mayor Berentzen on this, John Bailey said we should do this as soon possible and get out of “the  
135 red”. Alan explained the projected figures in the documentation, per a question from Mayor  
136 Berentzen.  
137 There was further discussion, including how best to inform the public about this. Mayor  
138 Berentzen mentioned the hundreds of hours that have gone into determining the rates and the  
139 battle with Logan City on this. Alan commented and said this also does not reflect the fact that  
140 every possible option was exhausted in trying to find the least expensive way to do this. Mayor  
141 Berentzen discussed the history of the situation, and said he wished that the public knew all that  
142 had taken place and the efforts that had been made. This was discussed further.  
143 Mayor Berentzen recommended having one more meeting before we hold a public hearing.  
144 How to proceed and when to hold the public hearing was discussed further.  
145  
146 Update from City Center Task Force.  
147 Damon Cann presented this and discussed the current situation, and said the focus is on the  
148 kinds of things we want in our City Center, in part based on obtaining the parts of the code that  
149 they liked in other cities. He said that having higher quality exterior materials was something that  
150 was emphasized. He said if people want to give them further feedback on other issues, they are  
151 having another meeting the following week and asked to get information to them before then.  
152 Per a question from Mayor Berentzen, Alan Luce said at this point, the group is focusing on the  
153 zoning for the area, and further described what will take place in future meetings.  
154 Damon further described the various design details and other items discussed during the task  
155 force meetings, to the council.  
156 The council discussed various, related items.  
157  
158 Discussion of Disproportionate business license fees.  
159 Alan Luce introduced the item and explained the proposal to have businesses who are being  
160 disproportionately serviced by the City, pay for those services they are receiving. He reviewed  
161 the information showing the various, potential pricing options that would be more appropriate to  
162 the services these businesses are requiring from the City.  
163 The council discussed this at length, including the toll this is taking on EMS staff.  
164  
165 Reports from city officers, boards, and committees  
166 Alan Luce discussed a memorandum of understanding received from a resident that they wanted  
167 the City Council to consider. Damon Cann said he did not think it would be legal, nor legally  
168 binding, for the City Council to enter into this, as it would be an attempt by this council to enter  
169 into an agreement that would bind subsequent councils, and commented further. Mayor  
170 Berentzen said we should get advice from City Attorney, Mark Hancey and proceed from there.  
171  
172 John Bailey commented that he thought the paving around the round-about is very nice.  
173  
174 Mayor Berentzen read aloud a note he received from citizen, Theresa Theurer thanking the City  
175 for staff’s response in cleaning up some weeds, and pruning some trees that she had complained

176 about, that Mayor Berentzen had passed along to staff previously.  
177 Alan reminded the council to contact him, or Jordan Oldham, about any concerns or requests that  
178 they receive from citizens, about any issues that may need attention. He said the council can  
179 also refer citizens to the North Logan City website so that they can report problems and request  
180 work orders to be done. Mayor Berentzen said citizens would rather tell him, than do that. Alan  
181 said he puts things on those forms on the website almost daily. Nancy said *she* likes to speak to  
182 human beings.

183  
184 Nancy mentioned that the residents near the "No Parking" signs on 300 East are very  
185 appreciative of them; and said the Police Department has been going by and giving citations; so  
186 people are finally realizing they cannot park there and the residents are grateful to the City for  
187 that.

188  
189 Mayor Berentzen asked Alan about the complaints regarding the shrubs blocking the view of  
190 traffic at the intersection of 2500 North and 800 East; and suggested talking to the owners about  
191 removing them since there have been so many complaints, which was further discussed. Alan  
192 said staff could speak to the owners. Alan also mentioned that he gets almost monthly requests  
193 for a round-about at that intersection and commented further. This was discussed further,  
194 including using potentially smaller, as well as more simplistic round-about.

195  
196 John Bailey asked about the best way to keep Alan informed, as the new City Administrator,  
197 without also burdening him with *everything*, by being able to go directly to department heads with  
198 potential issues or needs.

199 Alan said if they use the work order requests on the North Logan City website, it sends an alert to  
200 staff on their phones, while also keeping Alan informed about what is going on because he sees  
201 them all. Alan said emails can also be sent cc-ing everyone who is pertinent, so all can see that.  
202 Alan further discussed the benefits of using the work order system on line. He said emails and  
203 work orders are best, because it leaves a record that can be followed.

204 The discussion continued, and Alan briefly explained the process further.

205  
206 Executive Session (Closed) to discuss litigation, potential real estate acquisitions and personnel  
207 issues.

208 *Nancy Potter made a motion to close the meeting and move into Executive (Closed) Session for*  
209 *the purpose of discussing litigation, potential real estate acquisitions and personnel issues. John*  
210 *Bailey seconded the motion. A vote was called and the motion passed unanimously with Nancy*  
211 *Potter, John Bailey, Roger Anderson, Damon Cann and Kristen Anderson voting in favor. This*  
212 *occurred at 10:01 p.m.*

213  
214 Minutes for this portion of the meeting are written under separate cover.

215  
216 *Kristen Anderson made a motion to open the meeting and move out of Executive Session and*  
217 *return to the regular City Council meeting. Damon Cann seconded the motion. A vote was called*  
218 *and the motion passed unanimously with Nancy Potter, John Bailey, Roger Anderson, Damon*  
219 *Cann and Kristen Anderson voting in favor. This occurred at 10:48 p.m.*

220  
221  
222 *Nancy Potter made a motion to adjourn the meeting. John Bailey seconded the motion. A vote*  
223 *was called and the motion passed unanimously with Nancy Potter, John Bailey, Roger Anderson,*  
224 *Damon Cann and Kristen Anderson voting in favor.*

225  
226 The meeting adjourned at: 10:49 p.m.

227  
228 Approved by City Council: December 20, 2017

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230  
231 Transcribed by Marie Wilhelm

232  
233 Recorded by

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Scott Bennett/City Recorder

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