



2525 NORTH 600 EAST  
NORTH LOGAN, UTAH 84341  
(435) 752-1310

June 2, 2025

Dear Candidate,

Thank you for your interest in running for public office in North Logan City. The City will hold its 2025 municipal election to elect one Mayor and two City Council members. North Logan elections are non-partisan and candidates are elected at-large.

- Mayoral (1 seat, four-year term: January 2026-December 2029)
- City Council (2 seats, four-year term each: January 2026 – December 2029).
- Election Dates: PRIMARY Tuesday, Aug 15<sup>th</sup> (if needed); GENERAL Tuesday, Nov 7<sup>th</sup>

**MEET THE CANDIDATE’S NIGHT:** In cooperation with the Youth City Council, this will be held prior to the General Election ONLY on Wednesday, Sept. 24, 2025 beginning at 6:00 p.m. in the City Council Room.

**MEET & GREET on July 24th:** Each candidate may receive a free “Vendor Spot” at the City’s 24<sup>th</sup> of July Celebration. Please register at [www.northloganrec.org](http://www.northloganrec.org) and click “North Logan Events.” Click "Pioneer Day - Info Here". Click "Vendor Entry Form". Fill out the online form and under "Description of Booth" and "Category of Vendor Booth", please state “MUNICIPAL ELECTION CANDIDATE.”

**EMAIL:** According to Utah Code 20A-11-1205, candidates may NOT use public email for a political purpose; therefore, candidates are encouraged to set up a personal account for campaigning purposes.

**QUALIFICATIONS FOR ELECTED OFFICE:** (Utah Code 20A-9-203);

1. A United States citizen at time of filing for candidacy; and
2. A Registered voter in the municipality in which the individual is elected; and
3. Must have resided within the municipality or recently annexed territory of the municipality for the 12 consecutive months immediately before the date of the election; and
4. Maintain a principal place of residence within the municipality during the officer's term of office; and
5. Not be a mentally incompetent individual, not be an individual convicted of a felony, or not be an individual convicted of treason or a crime against the elective franchise until the right to hold elective office is restored under Utah Code Section 20A-2-101.3 or 20A-2-101.5.

Information provided to the City Recorder’s office in conjunction with the election is considered public information. Upon request, the public will be given copies of your campaign files. Additionally, your information will be made available on North Logan City's website. The City Recorder is the City’s Election Official, and may Deputize another City staff member to accept Election Forms if the Election Official becomes unavailable. If you have any questions about the election, please call 435-752-1310 ext 122 or email [recorder@northlogancity.gov](mailto:recorder@northlogancity.gov).

Included in your Candidate Packet you will find forms & information for the 2025 Municipal Election:

1. Declaration of Candidacy Form (Non-Partisan)
2. Addendum to Candidate Filing Declaration Form
3. Candidate Conflict of Interest Form
4. State of Utah Pledge of Fair Campaign Practices Form (Voluntary Pledge)
5. Campaign Financial Disclosure Report Form (with Revenues Form A & Expenditures Form B)
6. Supplemental Information (on yellow paper)
  - Utah Code 20A-7-801: How to Submit Your Candidate Profile, and Voter Information Website
  - Utah Code 10-3-208: Campaign Finance Statutes: Municipal Candidates
  - 2025 Candidate Guide – Dates to Know
  - North Logan City Code Title 12C-605 Section 2(a) and 2(d): Regulations on Campaign Signs
  - 2025 Master Ballot Position List

**Declaration of Candidacy Requirements** (Utah Code 20A-9-203)

Candidates must declare in person, except; an individual may designate an agent to file a Declaration of Candidacy with the city recorder or town clerk if:

- the individual is located outside of the state during the entire filing period; and
- the designated agent appears in person before the city recorder or town clerk; and
- the individual communicates with the city recorder or town clerk using an electronic device that allows the individual and city recorder or town clerk to see and hear each other; and
- the individual provides the city recorder or town clerk with an email address to which the city recorder or town clerk may send the individual the copies described in Utah Code 20A-9-203(4).

Any resident of a municipality may nominate a candidate by filing a Nomination Petition with the City Recorder. The petition must be signed by a minimum of 25 residents who are registered voters.

All candidates filing a Declaration of Candidacy Form **must appear personally before the Election Official** to state that they meet constitutional and statutory qualifications for candidacy and **sign the form in the Election Official's presence**. The Declaration of Candidacy Form must be filed at the North Logan City Offices during normal office hours (8:00 a.m. to 5:00 p.m.) from Monday, June 2<sup>nd</sup>, 2025 to Friday, June 6<sup>th</sup>, 2025.

**NO DECLARATION OF CANDIDACY FORMS WILL BE ACCEPTED AFTER  
5:00 P.M. ON FRIDAY, JUNE 6, 2025.**

Please note that a candidate's name shall be listed on the ballot exactly as it appears on the Declaration of Candidacy. The law states that a Declaration of Candidacy cannot be amended after the end of filing, and therefore, a name change cannot be made after 5:00 pm on Friday, June 6<sup>th</sup>, 2025.

**Campaign Finance Reporting Requirements** (Utah Code 10-3-208 & 10-3-209)

All candidates must file Campaign Financial Reports with the Election Official. Candidates must file this report even if no contributions were received and no expenditures were made. **FAILURE TO DO SO WILL RESULT IN THE CANDIDATE'S NAME BEING TAKEN OFF THE BALLOT!** North Logan does not have a campaign finance ordinance so the relevant information is found within Utah Code 10-3-208.

For Financial Disclosure Dates, see YELLOW supplemental sheet at end of packet.

**Each candidate:**

1. Shall deposit a contribution into a separate campaign account in a financial institution; and
2. May not deposit or mingle any campaign contributions received into a personal or business account.

**If candidate receives \$500 or less AND spends \$500 or less:**

- Report the aggregate amounts of contributions and of expenditures.

**If candidate receives OR spends more than \$500:**

- Itemize report for all contributions and all expenditures.

**Personal Use Expenditure Prohibited** (Utah Code 20A-11-104 & 10-3-209)

- Candidates may not make a personal use expenditure with campaign money.

**Anonymous Donations** (Utah Code 10-3-208.7)

- Within 30 days after receiving a contribution that is cash or a negotiable instrument, exceeds \$50, and is from a donor whose name is unknown, a candidate shall disburse the amount of the contribution to:
  - treasurer of the state or a political subdivision; or
  - organization exempt from federal income taxation under Section 501(c)(3).

Best wishes.



Sincerely,  
Scott Bennett, City Recorder

# 2025 MUNICIPAL DECLARATION OF CANDIDACY

Please note that the information on this form may be available to the public  
in accordance with Utah State Code 63G-2-301 and 63G-2-201.

**FIRST NAME** (as it will appear on the ballot)

**MIDDLE NAME** (as it will appear on the ballot)

**LAST NAME** (as it will appear on the ballot)

for the office of \_\_\_\_\_ for the four-year (two or four-year) term

for the city/town of NORTH LOGAN CITY.

State of Utah

County of CACHE

} ss.

I, \_\_\_\_\_, being first sworn and under penalty of  
perjury, say that I reside at \_\_\_\_\_ Street,  
City of NORTH LOGAN, County of CACHE, state of Utah, Zip Code 84341,  
Telephone Number (if any) \_\_\_\_\_; that I am a registered voter;  
and that I am a candidate for the office of \_\_\_\_\_ (4-year term) (stating the term).

I will meet the legal qualifications required of candidates for this office. If filing via a designated agent, I attest  
that I will be out of the state of Utah during the entire candidate filing period. I will file all campaign financial  
disclosure reports as required by law and I understand that failure to do so will result in my disqualification as a  
candidate for this office and removal of my name from the ballot. I request that my name be printed upon the  
applicable official ballots.

- ☐ (Optional) I wish to classify my addresses listed above as a protected record.  
By doing so, you must provide an alternative address or phone number.

Alternative Address OR Phone Number: \_\_\_\_\_

\_\_\_\_\_  
Candidate Email (one that is closely monitored)

\_\_\_\_\_  
Candidate Website (optional)

\_\_\_\_\_  
Signature of Candidate

- Must be signed in the presence of the municipal filing officer; unless
- If filing via a designated agent, due to being out of the state of Utah during the entire candidate filing period, your signature must be notarized. A designated agent may not sign on behalf of the candidate.

\_\_\_\_\_  
Notary:

\_\_\_\_\_  
Notary Seal:

Subscribed and sworn to (or affirmed) before me by \_\_\_\_\_ on this \_\_\_\_\_.  
Date (month/day/year)

\_\_\_\_\_  
Signature of Filing Officer (subject to 20A-9-203(3))

(Seal)

## ADDENDUM TO CANDIDATE FILING DECLARATION

Please initial:

- \_\_\_\_\_ The filing officer read the constitutional and statutory qualifications as listed below to me, and I meet those qualifications.
- \_\_\_\_\_ **I understand that an individual who holds a municipal elected office may not, at the same time, hold a county elected office.** *See Utah Code §20A-9-203.4 (a)(iii)*
- \_\_\_\_\_ I agree to file all campaign financial disclosure reports, and I understand that failure to do so may result in my disqualification as a candidate for this office, possible fines and/or criminal penalties, including removal of my name from the ballot.
- \_\_\_\_\_ I have completed and/or updated my conflict of interest disclosure statement and it is accurate as of the date of filing my declaration of candidacy. *See Utah Code §10-3-301.5*
- \_\_\_\_\_ I received a copy of the pledge of fair campaign practices, and I understand that signing this pledge is voluntary.
- \_\_\_\_\_ I provided a valid email and I understand this will be used for official communications and updates from election officials.
- \_\_\_\_\_ I understand I will receive all financial disclosure notices by email.
- \_\_\_\_\_ I understand that candidates may NOT use a public entity email for a political purpose; therefore, candidates are encouraged to set up a personal account for campaigning purposes. *See Utah Code 20A-11-1205*
- \_\_\_\_\_ I understand my name will appear on the ballot as it is printed on this declaration of candidacy, and that I may not make any amendments or modifications after 5:00 p.m. on June 6, 2025.
- \_\_\_\_\_ I have received a copy of Section 20A-7-801 regarding the Statewide Electronic Voter Information Website Program and its applicable deadline.

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Date (month/day/year)

\_\_\_\_\_  
Signature of Filing Officer

\_\_\_\_\_  
Date (month/day/year)

## QUALIFICATIONS FOR MUNICIPAL CANDIDATE

Before the filing officer accepts any declaration of candidacy, the filing officer shall read to the candidate the constitutional and statutory requirements for candidacy, and the candidate shall state whether he/she fulfills the requirements. If the candidate indicates that he/she does not qualify, the filing officer may not accept his/her declaration of candidacy (Utah Code 20A-9-203).

*Utah Code §10-3-301*  
*Utah Code §20A-9-203*

- Must be a registered voter in the municipality.\*
- Must have resided within the municipality for the 12 consecutive months immediately before the date of the election; or if the individual resided in a territory which was annexed into the municipality, they must have resided within the annexed territory or the municipality the 12 consecutive months immediately before the date of the election.
- Must maintain a principal place of residence within the municipality during the term of office.
- Must file the conflict of interest disclosure statement described in Utah Code 10-3-301.5.
- Must pay filing fee, if one is required by municipal ordinance.
- Must not be convicted of a felony, of treason, or of a crime relating to elections.\*\*
- Cannot have been declared mentally incompetent.

\* *Utah Code §20A-2-101 states: A registered voter (1) is a citizen of the United States; (2) has been a resident of Utah for 30 days immediately before the election; (3) will, on the date of the general election, be at least 18 years old; (4) currently resides within the voting district or precinct in which the individual applies to register to vote; (5) and is registered to vote.*

\*\* *Utah Code §20A-2-101.5 states: A person convicted of a felony loses the right to hold office until (1) all felony convictions have been expunged, OR (2) ten years have passed since the most recent felony conviction AND the person has paid all court-ordered restitution and fines AND the person has completed probation, been granted parole, or completed the term of incarceration associated with the felony.*

## PRIVATE CONTACT INFORMATION

This information provided here will only be used by the Elections Office staff to contact you regarding required notices, financial reports, and other important items.

**Utah Code 63G-2-305(52)**

Candidate Name (REQUIRED)

Home Address (REQUIRED)

Telephone Number (REQUIRED)

Email Address (REQUIRED)

\_\_\_\_\_  
Signature of Filing Officer

\_\_\_\_\_  
Date (month/day/year)

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## CONFLICT OF INTEREST DISCLOSURE STATEMENT

UNDER THE MUNICIPAL OFFICERS' AND EMPLOYEES' ETHICS ACT

(Utah Code Annotated Section 10-3-1313, 20A-11-1604(6)), and 10-3-301.5

\_\_\_\_\_  
Regulated Officeholder/Candidate (Print Name)

☐ Mayor      ☐ City Council  
☐ Candidate for Office

1. The name and address of each current employer and each employer during the preceding year including a brief description of the employment, occupation, and job title.

Current Employer(s):

|                    |  |             |  |
|--------------------|--|-------------|--|
| Employer Name:     |  | Occupation: |  |
| Employer Address:  |  | Job Title:  |  |
| Brief Description: |  |             |  |
| Employer Name:     |  | Occupation: |  |
| Employer Address:  |  | Job Title:  |  |
| Brief Description: |  |             |  |

Preceding Year Employer(s):

|                    |  |             |  |
|--------------------|--|-------------|--|
| Employer Name:     |  | Occupation: |  |
| Employer Address:  |  | Job Title:  |  |
| Brief Description: |  |             |  |
| Employer Name:     |  | Occupation: |  |
| Employer Address:  |  | Job Title:  |  |
| Brief Description: |  |             |  |

2. The name of the entity in which the regulated officeholder/candidate is or was an owner or officer during the current or preceding year including a brief description of the type of business or activity conducted by the entity and position.

☐ Check if not applicable

|                               |  |           |  |
|-------------------------------|--|-----------|--|
| Entity Name (current):        |  | Position: |  |
| Brief Description:            |  |           |  |
| Entity Name (preceding year): |  | Position: |  |
| Brief Description:            |  |           |  |

3. The name of each individual or entity, including a brief description of the type of business or activity, from which the regulated officeholder/candidate has received \$5,000 or more in income during preceding year.

☐ Check if not applicable

|                        |  |
|------------------------|--|
| Individual/Entity Name |  |
| Brief Description      |  |
| Individual/Entity Name |  |
| Brief Description      |  |

4. The name and brief description of each entity in which the regulated officeholder/candidate holds any stocks or bonds having a fair market value of \$5,000 or more as of the date of this disclosure statement or during the preceding year (excluding funds managed by a third party, including blind trusts, managed investment accounts, and mutual funds).

☐ Check if not applicable

|                    |  |
|--------------------|--|
| Entity Name:       |  |
| Brief Description: |  |
| Entity Name:       |  |
| Brief Description: |  |

5. The name of each entity or organization **not** listed above in which the regulated officeholder/candidate currently serves, or served in the preceding year, in a paid leadership capacity or in a paid or unpaid position on a board of directors including a brief description of the business or activity and position held.

☐ Check if not applicable

|                    |  |           |  |
|--------------------|--|-----------|--|
| Entity Name:       |  | Position: |  |
| Brief Description: |  |           |  |
| Employer Name:     |  | Position: |  |
| Brief Description: |  |           |  |

6. (Optional): Description of any real property in which the regulated officeholder/candidate holds an ownership or other financial interest that the regulated officeholder/candidate believes may constitute a conflict of interest including a description of the type of interest.

☐ Check if not applicable

|                   |  |
|-------------------|--|
| Real Property:    |  |
| Type of Interest: |  |
| Real Property:    |  |
| Type of Interest  |  |



7. The name of the regulated officeholder/candidate's spouse and the name and address of each current and preceding year employer if the regulated officeholder/candidate believes the employment may constitute a conflict of interest.

☐ Check if not applicable

|                               |  |
|-------------------------------|--|
| Spouse:                       |  |
| Employer:<br>(current)        |  |
| Employer:<br>(preceding year) |  |

8. The name of any other adult residing in the regulated officeholder/candidate's household who is **not** related by blood, including a brief description of their employment or occupation if the regulated officeholder/candidate believes the adult's presence may constitute a conflict of interest.

☐ Check if not applicable

|  |  |
|--|--|
| Other Adult:                             |  |
| Employment description<br>OR Occupation: |  |
| Other Adult:                             |  |
| Employment description<br>OR Occupation: |  |

9. (Optional) A description of any other matter or interest that the regulated officeholder/candidate believes may constitute a conflict of interest.

☐ Check if not applicable

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Check if applicable:

- ☐ Under UCA 20A-11-1604(7)(a), I claim that I am an at-risk government employee as defined in UCA 63G-2-303(1)(a) and that my employment under Item 1 be redacted.
- ☐ Under UCA 20A-11-1604(7)(a), I claim that my spouse is an at-risk government employee as defined in UCA 63G-2-303(1)(a) and that my spouse's employment under Item 7 be redacted.

I, the regulated officeholder/candidate, believe the information provided is true and accurate to the best of my knowledge.

Date: \_\_\_\_\_

\_\_\_\_\_  
Regulated Officeholder/Candidate Signature

**Privacy Notice:**

- The personal data collected in this form will be available to the public under 63G-2-301.
- Any personal data redacted in accordance with 20A-11-1604(7)(a) is not considered a public record under 63G-2-301. This data will be used for administrative purposes and will not be displayed to the public. This information is required under 20A-11-1604. Violation of this section may result in a class B misdemeanor and a \$100 fine. The information, unless specified, will be publicly available on the disclosures and possibly other election-related websites. Personal data collected on the website will not be sold. The personal data will be included in the record series GRS 1911.

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## PLEDGE OF FAIR CAMPAIGN PRACTICES

(Utah Code §20A-9-206)

There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of Utah has a moral obligation to observe and uphold, in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their right to a free election, and that the will of the people may be fully and clearly expressed on the issues.

### **THEREFORE:**

**I SHALL** conduct my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing, without fear or favor, the record and policies of my opponents that I believe merit criticism.

**I SHALL NOT** use, nor shall I permit the use of, scurrilous attacks on any candidate or the candidate's immediate family. I shall not participate in, nor shall I permit the use of, defamation, libel, or slander against any candidate or the candidate's immediate family. I shall not participate in, nor shall I permit the use of, any other criticism of any candidate or the candidate's immediate family that I do not believe to be truthful, provable, and relevant to my campaign.

**I SHALL NOT** use, nor shall I permit the use of, any practice that tends to corrupt or undermine our American system of free elections, or that hinders or prevents the free expression of the will of the voters, including practices intended to hinder or prevent any eligible person from registering to vote or voting.

**I SHALL NOT** coerce election help or campaign contributions for myself or for any other candidate from my employees or volunteers.

**I SHALL** immediately and publicly repudiate support deriving from any individual or group which resorts, on behalf of my candidacy or in opposition to that of an opponent, to methods in violation of the letter or spirit of this pledge. I shall accept responsibility to take firm action against any subordinate who violates any provision of this pledge or the laws governing elections.

**I SHALL** defend and uphold the right of every qualified American voter to full and equal participation in the electoral process.

I, the undersigned, candidate for election to public office in the State of Utah, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.\*

Print Name: \_\_\_\_\_

Office Sought: \_\_\_\_\_

Signature: \_\_\_\_\_

Date (month/day/year): \_\_\_\_\_

\* This is a voluntary pledge. Candidates are not required to sign this pledge of fair campaign practices.

\* This document is considered a public record and will be retained for public inspection until 30 days following the election.

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# FINANCIAL DISCLOSURE REPORT

(Utah Code 10-3-208)



First Name

Middle Name or Initial (Optional)

Last Name

Phone Number

Email Address

## REPORTING PERIOD

Reports are due by 5:00 p.m. on:

|   |   |
|---|---|
| ____ August 5, 2025 for ALL Candidates in the Primary Election            | ____ October 7, 2025 for ALL Candidates in the General Election                   |
| ____ September 11, 2025 for Candidates eliminated in the Primary Election | ____ October 28, 2025 for ALL Candidates in the General Election                  |
|   | ____ December 4, 2025 for ALL Candidates in the General Election (elected or not) |

| TOTAL |   |          |
|-------|---|----------|
| 1     | Balance carried forward from last report.<br>(Balance of contributions and expenditures from previously filed financial statement.)   | \$       |
| 2     | Report Contribution Total and Expenditure Total here, if both 2a and 2b apply:<br><br>2a) All Contributions, if total is \$500 or less<br><br>2b) All Expenditures, if total is \$500 or less | \$<br>\$ |
| 3     | Itemized Contributions, if #2 does not apply (attach Form A)  | \$       |
| 4     | Itemized Expenditures, if #2 does not apply (attach Form B)   | \$       |
| 5     | BALANCE OF REPORTING PERIOD.<br>(Deduct expenditures from contributions)  | \$       |

I affirm that this Financial Disclosure Report is true, accurate, and correct to the best of my knowledge.

Signature of Candidate:

Date (month/day/year):

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(Attach additional sheets if necessary)

**FORM A (cont.)**

# ITEMIZED REPORT OF CAMPAIGN CONTRIBUTIONS

[illegible]

(Attach additional sheets if necessary)



# ITEMIZED REPORT OF CAMPAIGN EXPENTITURES

[illegible]

(Attach additional sheets if necessary)

**FORM B (cont.)**

# ITEMIZED REPORT OF CAMPAIGN EXPENTITURES

[illegible]

(Attach additional sheets if necessary)

# How to SUBMIT YOUR CANDIDATE PROFILE



The Lieutenant Governor's Office provides candidates with the opportunity to submit a candidate profile for the website, [VOTE.UTAH.GOV](https://vote.utah.gov). Your profile includes biographical information, a picture, and a short statement. The candidate profile portal may timeout during the submission process; it is recommended that candidates write out their profile details in a separate document to save their work.

## HOW DO I SUBMIT MY PROFILE?

1. Visit the website [VOTE.UTAH.GOV](https://vote.utah.gov). Select the button "Resources for Candidates, Political Groups & Parties" at the bottom of the page.
2. After being directed to a new page, select the option "Submit candidate profile."
3. You will be directed to the UtahID portal. If you do not have a UtahID account, you must create one to proceed. If you already have a UtahID account, simply log into your account.
4. After creating your UtahID account, you will be prompted for a PIN number. To obtain a PIN number, select your name in the dropdown menu then check your email.
5. After selecting your name in the dropdown menu, you will receive an email with your PIN number. Your PIN number will be sent to the email address that you provided on your declaration of candidacy. It will not be sent to the email address of your UtahID account.
6. After receiving your PIN number, enter it into the website and click "Submit."
7. After entering your PIN number, the website will prompt you to enter your candidate profile. After you are completed, click "Submit for Approval." You have the ability to save and edit your profile *before* the deadline.

## WHEN CAN I SUBMIT MY PROFILE?

- **Primary Election Candidate Profile Deadline:**  
**June 27, 2025 at 5:00 p.m. (Mountain Time)**
- **General Election Candidate Profile Deadline:**  
**September 5, 2025 at 5:00 p.m. (Mountain Time)**

Please note that these deadlines are established by law (see 20A-7-801(4)). As a result, late submissions and edits cannot be accepted.

Do you need assistance with your candidate profile? Contact the Utah Lieutenant Governor's Office at (801) 538-1041 or [elections@utah.gov](mailto:elections@utah.gov). Open Monday – Friday, 8:00 am – 5:00 pm (state and national holidays excluded)

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## **Voter Information Website (cont.)**

**Effective 5/7/2025**

**20A-7-801. Statewide Electronic Voter Information Website Program -- Duties of the lieutenant governor -- Content -- Duties of local election officials -- Deadlines -- Frequently asked voter questions -- Other elections.**

- (1) There is established the Statewide Electronic Voter Information Website Program administered by the lieutenant governor in cooperation with the county clerks for general elections and municipal authorities for municipal elections.
- (2) In accordance with this section, and as resources become available, the lieutenant governor, in cooperation with county clerks, shall develop, establish, and maintain a state-provided Internet website designed to help inform the voters of the state of:
  - (a) the offices and candidates up for election;
  - (b) the content, effect, operation, fiscal impact, and supporting and opposing arguments of ballot propositions submitted to the voters; and
  - (c) the status of a voter's trackable ballot, in accordance with Section 20A-3a-401.5, accessible only by the voter.
- (3) Except as provided under Subsection (6), the website shall include:
  - (a) all information currently provided in the Utah voter information pamphlet under Chapter 7, Part 7, Voter Information Pamphlet, including a section prepared, analyzed, and submitted by the Judicial Performance Evaluation Commission describing the judicial selection and retention process;
  - (b) on the homepage of the website, a link to the Judicial Performance Evaluation Commission's website, [judges.utah.gov](http://judges.utah.gov);
  - (c) a link to the retention recommendation made by the Judicial Performance Evaluation Commission in accordance with Title 78A, Chapter 12, Part 2, Judicial Performance Evaluation, for each judicial appointee to a court that is subject to a retention election, in accordance with Section 20A-12-201, for the upcoming general election;
  - (d) all information submitted by election officers under Subsection (4) on local office races, local office candidates, and local ballot propositions;
  - (e) a list that contains the name of a political subdivision that operates an election day voting center under Section 20A-3a-703 and the location of the election day voting center;
  - (f) other information determined appropriate by the lieutenant governor that is currently being provided by law, rule, or ordinance in relation to candidates and ballot questions;
  - (g) any differences in voting method, time, or location designated by the lieutenant governor under Subsection 20A-1-308(2); and
  - (h) an online ballot tracking system by which a voter can view the status of the voter's trackable ballot, in accordance with Section 20A-3a-401.5, including:
    - (i) when a ballot has been mailed to the voter;
    - (ii) when an election official has received the voter's ballot; and
    - (iii) when the voter's ballot has been counted.
- (4) (a) An election official shall submit the following information for each ballot under the election official's direct responsibility under this title:
  - (i) a list of all candidates for each office;
  - (ii) if submitted by the candidate to the election official's office no later than 5 p.m. on the last business day that is at least 45 calendar days before the primary election or no later than 5 p.m. on the last business day that is at least 60 calendar days before the general election:
    - (A) a statement of qualifications, not exceeding 200 words in length, for each candidate;
    - (B) the following current biographical information if desired by the candidate, current:
      - (I) age;
      - (II) occupation;
      - (III) city of residence;
      - (IV) years of residence in current city; and
      - (V) email address; and
    - (C) a single web address where voters may access more information about the candidate and the candidate's views; and
  - (iii) factual information pertaining to all ballot propositions submitted to the voters, including:
    - (A) a copy of the number and ballot title of each ballot proposition;
    - (B) the final vote cast for each ballot proposition, if any, by a legislative body if the vote was required to place the ballot proposition on the ballot;
    - (C) a complete copy of the text of each ballot proposition, with all new language underlined and all deleted language placed within brackets; and
    - (D) other factual information determined helpful by the election official.
- (b) The information under Subsection (4)(a) shall be submitted to the lieutenant governor no later than one business day after the deadline under Subsection (4)(a) for each general election year and each municipal election year.
- (c) The lieutenant governor shall:

## **Voter Information Website (cont.)**

- (i) review the information submitted under this section, to determine compliance under this section, prior to placing it on the website;
  - (ii) refuse to post information submitted under this section on the website if it is not in compliance with the provisions of this section; and
  - (iii) organize, format, and arrange the information submitted under this section for the website.
- (d) The lieutenant governor may refuse to include information the lieutenant governor determines is not in keeping with:
  - (i) Utah voter needs;
  - (ii) public decency; or
  - (iii) the purposes, organization, or uniformity of the website.
- (e) A refusal under Subsection (4)(d) is subject to appeal in accordance with Subsection (5).
- (5) (a) A person whose information is refused under Subsection (4), and who is aggrieved by the determination, may appeal by submitting a written notice of appeal to the lieutenant governor before 5 p.m. within 10 business days after the date of the determination. A notice of appeal submitted under this Subsection (5)(a) shall contain:
  - (i) a listing of each objection to the lieutenant governor's determination; and
  - (ii) the basis for each objection.
- (b) The lieutenant governor shall review the notice of appeal and shall issue a written response within 10 business days after the day on which the notice of appeal is submitted.
- (c) An appeal of the response of the lieutenant governor shall be made to the district court, which shall review the matter de novo.
- (6) (a) The lieutenant governor shall ensure that each voter will be able to conveniently enter the voter's address information on the website to retrieve information on which offices, candidates, and ballot propositions will be on the voter's ballot at the next general election or municipal election.
- (b) The information on the website will anticipate and answer frequent voter questions including the following:
  - (i) what offices are up in the current year for which the voter may cast a vote;
  - (ii) who is running for what office and who is the incumbent, if any;
  - (iii) what address each candidate may be reached at and how the candidate may be contacted;
  - (iv) for partisan races only, what, if any, is each candidate's party affiliation;
  - (v) what qualifications have been submitted by each candidate;
  - (vi) where additional information on each candidate may be obtained;
  - (vii) what ballot propositions will be on the ballot; and
  - (viii) what judges are up for retention election.
- (7) The lieutenant governor shall ensure that each voter may conveniently enter the voter's name, date of birth, and address information on the website to retrieve information on the status of the voter's ballot if the voter's ballot is trackable under Section 20A-3a-401.5.
- (8) As resources are made available and in cooperation with the county clerks, the lieutenant governor may expand the electronic voter information website program to include the same information as provided under this section for special elections and primary elections.

## **Campaign Finance Disclosure In Municipal Election**

**Effective 5/7/2025**

### **10-3-208. Campaign finance disclosure in municipal election.**

- (1) Unless a municipality adopts by ordinance more stringent definitions, the following are defined terms for purposes of this section:
- (a) "Agent of a candidate" means:
    - (i) a person acting on behalf of a candidate at the direction of the reporting entity;
    - (ii) a person employed by a candidate in the candidate's capacity as a candidate;
    - (iii) the personal campaign committee of a candidate;
    - (iv) a member of the personal campaign committee of a candidate in the member's capacity as a member of the personal campaign committee of the candidate; or
    - (v) a political consultant of a candidate.
  - (b) "Anonymous contribution limit" means for each calendar year:
    - (i) \$50; or
    - (ii) an amount less than \$50 that is specified in an ordinance of the municipality.
  - (c) (i) "Candidate" means a person who:
    - (A) files a declaration of candidacy for municipal office; or
    - (B) receives contributions, makes expenditures, or gives consent for any other person to receive contributions or make expenditures to bring about the person's nomination or election to a municipal office.
    - (ii) "Candidate" does not mean a person who files for the office of judge.
  - (d) (i) "Contribution" means any of the following when done for political purposes:
    - (A) a gift, subscription, donation, loan, advance, or deposit of money or anything of value given to a candidate;
    - (B) an express, legally enforceable contract, promise, or agreement to make a gift, subscription, donation, unpaid or partially unpaid loan, advance, or deposit of money or anything of value to the candidate;
    - (C) any transfer of funds from another reporting entity to the candidate;
    - (D) compensation paid by any person or reporting entity other than the candidate for personal services provided without charge to the candidate;
    - (E) a loan made by a candidate deposited to the candidate's own campaign; and
    - (F) an in-kind contribution.
    - (ii) "Contribution" does not include:
      - (A) services provided by an individual volunteering a portion or all of the individual's time on behalf of the candidate if the services are provided without compensation by the candidate or any other person;
      - (B) money lent to the candidate by a financial institution in the ordinary course of business; or
      - (C) goods or services provided for the benefit of a candidate at less than fair market value that are not authorized by or coordinated with the candidate.
  - (e) "Coordinated with" means that goods or services provided for the benefit of a candidate are provided:
    - (i) with the candidate's prior knowledge, if the candidate does not object;
    - (ii) by agreement with the candidate;
    - (iii) in coordination with the candidate; or
    - (iv) using official logos, slogans, and similar elements belonging to a candidate.
  - (f) (i) "Expenditure" means any of the following made by a candidate or an agent of the candidate on behalf of the candidate:
    - (A) any disbursement from contributions, receipts, or from an account described in Subsection (3)(a);
    - (B) a purchase, payment, donation, distribution, loan, advance, deposit, gift of money, or anything of value made for political purposes;
    - (C) an express, legally enforceable contract, promise, or agreement to make any purchase, payment, donation, distribution, loan, advance, deposit, gift of money, or anything of value for a political purpose;
    - (D) compensation paid by a candidate for personal services rendered by a person without charge to a reporting entity;
    - (E) a transfer of funds between the candidate and a candidate's personal campaign committee as defined in Section 20A-11-101; or
    - (F) goods or services provided by a reporting entity to or for the benefit of the candidate for political purposes at less than fair market value.
    - (ii) "Expenditure" does not include:
      - (A) services provided without compensation by an individual volunteering a portion or all of the individual's time on behalf of a candidate; or
      - (B) money lent to a candidate by a financial institution in the ordinary course of business.
  - (g) "In-kind contribution" means anything of value other than money, that is accepted by or coordinated with a candidate.

## **Campaign Finance Disclosure In Municipal Election (cont.)**

- (h) (i) "Political consultant" means a person who is paid by a candidate, or paid by another person on behalf of and with the knowledge of the candidate, to provide political advice to the candidate.
- (ii) "Political consultant" includes a circumstance described in Subsection (1)(h)(i), where the person:
  - (A) has already been paid, with money or other consideration;
  - (B) expects to be paid in the future, with money or other consideration; or
  - (C) understands that the person may, in the discretion of the candidate or another person on behalf of and with the knowledge of the candidate, be paid in the future, with money or other consideration.
- (i) "Political purposes" means an act done with the intent or in a way to influence or tend to influence, directly or indirectly, any person to refrain from voting or to vote for or against any candidate or a person seeking a municipal office at any caucus, political convention, or election.
- (j) "Reporting entity" means:
  - (i) a candidate;
  - (ii) a committee appointed by a candidate to act for the candidate;
  - (iii) a person who holds an elected municipal office;
  - (iv) a party committee as defined in Section 20A-11-101;
  - (v) a political action committee as defined in Section 20A-11-101;
  - (vi) a political issues committee as defined in Section 20A-11-101;
  - (vii) a corporation as defined in Section 20A-11-101; or
  - (viii) a labor organization as defined in Section 20A-11-1501.
- (2) (a) A municipality may adopt an ordinance establishing campaign finance disclosure requirements for a candidate that are more stringent than the requirements provided in Subsections (3) through (8).
- (b) The municipality may adopt definitions that are more stringent than those provided in Subsection (1).
- (c) If a municipality fails to adopt a campaign finance disclosure ordinance described in Subsection (2)(a), a candidate shall comply with financial reporting requirements contained in Subsections (3) through (8).
- (3) Each candidate:
  - (a) shall deposit a contribution in a separate campaign account in a financial institution; and
  - (b) may not deposit or mingle any campaign contributions received into a personal or business account.
- (4) (a) In a year in which a municipal primary is held, each candidate who will participate in the municipal primary shall file a campaign finance statement with the municipal clerk or recorder no later than seven days before the day described in Subsection 20A-1-201.5(2).
- (b) Each candidate who is not eliminated at a municipal primary election shall file a campaign finance statement with the municipal clerk or recorder no later than:
  - (i) 28 days before the day on which the municipal general election is held;
  - (ii) seven days before the day on which the municipal general election is held; and
  - (iii) 30 days after the day on which the municipal general election is held.
- (c) Each candidate for municipal office who is eliminated at a municipal primary election shall file with the municipal clerk or recorder a campaign finance statement within 30 days after the day on which the municipal primary election is held.
- (5) If a municipality does not conduct a primary election for a race, each candidate who will participate in that race shall file a campaign finance statement with the municipal clerk or recorder no later than:
  - (a) 28 days before the day on which the municipal general election is held;
  - (b) seven days before the day on which the municipal general election is held; and
  - (c) 30 days after the day on which the municipal general election is held.
- (6) (a) If a candidate seeks appointment to fill a midterm vacancy in a municipal office the candidate shall, no later than three business days before the day on which the municipal legislative body meets to interview the candidate in accordance with Section 20A-1-510, file a campaign finance statement with the municipal clerk or recorder.
- (b) Upon receipt of the campaign finance statement described in Subsection (6)(a), the municipal clerk or recorder shall immediately submit a copy of the statement to the municipal legislative body.
- (7) Each campaign finance statement described in Subsection (4), (5), or (6) shall:
  - (a) except as provided in Subsection (7)(b):
    - (i) report all of the candidate's itemized and total:
      - (A) contributions, including in-kind and other nonmonetary contributions, received up to and including five days before the campaign finance statement is due, excluding a contribution previously reported; and
      - (B) expenditures made up to and including five days before the campaign finance statement is due, excluding an expenditure previously reported; and
    - (ii) identify:
      - (A) for each contribution, the amount of the contribution and the name of the donor, if known; and
      - (B) for each expenditure, the amount of the expenditure and the name of the recipient of the expenditure; or



## **Campaign Finance Disclosure In Municipal Election (cont.)**

- (b) report the total amount of all contributions and expenditures if the candidate receives \$500 or less in contributions and spends \$500 or less on the candidate's campaign.
- (8) Within 30 days after receiving a contribution that is cash or a negotiable instrument, exceeds the anonymous contribution limit, and is from a donor whose name is unknown, a candidate shall disburse the amount of the contribution to:
  - (a) the treasurer of the state or a political subdivision for deposit into the state's or political subdivision's general fund; or
  - (b) an organization that is exempt from federal income taxation under Section 501(c)(3), Internal Revenue Code.
- (9) (a) A municipality may, by ordinance:
  - (i) provide an anonymous contribution limit less than \$50;
  - (ii) require greater disclosure of contributions or expenditures than is required in this section; and
  - (iii) impose additional penalties on candidates who fail to comply with the applicable requirements beyond those imposed by this section.
  - (b) A candidate is subject to the provisions of this section and not the provisions of an ordinance adopted by the municipality under Subsection (9)(a) if:
    - (i) the municipal ordinance establishes requirements or penalties that differ from those established in this section; and
    - (ii) the municipal clerk or recorder fails to notify the candidate of the provisions of the ordinance as required in Subsection (10).
- (10) Each municipal clerk or recorder shall, at the time the candidate for municipal office files a declaration of candidacy, and again 35 days before each municipal general election, notify the candidate in writing of:
  - (a) the provisions of statute or municipal ordinance governing the disclosure of contributions and expenditures;
  - (b) the dates when the candidate's campaign finance statement is required to be filed; and
  - (c) the penalties that apply for failure to file a timely campaign finance statement, including the statutory provision that requires removal of the candidate's name from the ballot for failure to file the required campaign finance statement when required.
- (11) Notwithstanding any provision of Title 63G, Chapter 2, Government Records Access and Management Act, the municipal clerk or recorder shall:
  - (a) make each campaign finance statement filed by a candidate available for public inspection and copying no later than one business day after the statement is filed; and
  - (b) make the campaign finance statement filed by a candidate available for public inspection by:
    - (i) posting an electronic copy or the contents of the statement on the municipality's website no later than seven business days after the day on which the statement is filed; and
    - (ii) in order to comply with the requirements of Subsection 20A-11-103(4)(b)(ii), providing the lieutenant governor with a link to the electronic posting described in Subsection (11)(b)(i) no later than two business days after the day on which the statement is filed.
- (12) (a) If a candidate fails to timely file a campaign finance statement required under Subsection (4) or (5), the municipal clerk or recorder:
  - (i) may send an electronic notice to the candidate that states:
    - (A) that the candidate failed to timely file the campaign finance statement; and
    - (B) that, if the candidate fails to file the report within 24 hours after the deadline for filing the report, the candidate will be disqualified; and
  - (ii) may impose a fine of \$50 on the candidate.
  - (b) The municipal clerk or recorder shall disqualify a candidate and inform the appropriate election official that the candidate is disqualified if the candidate fails to file a campaign finance statement described in Subsection (4) or (5) within 24 hours after the deadline for filing the report.
  - (c) If a candidate is disqualified under Subsection (12)(b), the election official:
    - (i) shall:
      - (A) notify every opposing candidate for the municipal office that the candidate is disqualified;
      - (B) send an email notification to each voter who is eligible to vote in the municipal election office race for whom the election official has an email address informing the voter that the candidate is disqualified and that votes cast for the candidate will not be counted;
      - (C) post notice of the disqualification on a public website; and
      - (D) if practicable, remove the candidate's name from the ballot by blacking out the candidate's name before the ballots are delivered to voters; and
    - (ii) may not count any votes for that candidate.
- (13) An election official may fulfill the requirements described in Subsection (12)(c)(i) in relation to a mailed ballot, including a military overseas ballot, by including with the ballot a written notice:
  - (a) informing the voter that the candidate is disqualified; or
  - (b) directing the voter to a public website to inform the voter whether a candidate on the ballot is disqualified.

## **Campaign Finance Disclosure In Municipal Election (cont.)**

- (14) Notwithstanding Subsection (12)(b), a candidate who timely files each campaign finance statement required under Subsection (4) or (5) is not disqualified if:
  - (a) the statement details accurately and completely the information required under Subsection (7), except for inadvertent omissions or insignificant errors or inaccuracies; and
  - (b) the omissions, errors, or inaccuracies are corrected in an amended report or in the next scheduled report.
- (15) A candidate for municipal office who is disqualified under Subsection (12)(b) shall file with the municipal clerk or recorder a complete and accurate campaign finance statement within 30 days after the day on which the candidate is disqualified.
- (16) A campaign finance statement required under this section is considered filed if it is received in the municipal clerk or recorder's office by 5 p.m. on the date that it is due.
- (17)(a) A private party in interest may bring a civil action in a court with jurisdiction under Title 78A, Judiciary and Judicial Administration, to enforce the provisions of this section or an ordinance adopted under this section.
  - (b) In a civil action under Subsection (17)(a), the court may award costs and attorney fees to the prevailing party.

## **Campaign Finance Disclosure In Municipal Election (cont.)**

### 2025 Municipal Financial Disclosure Deadlines

- Please note, these dates and deadlines *do not* take into account local financial disclosure ordinances. **Candidates should check with their respective municipal clerk/recorder** to ensure that they are in full compliance with their local financial disclosure ordinances.
- Campaign Financial Disclosures are due by 5:00 p.m. on the due date.
- Campaign finance statements should include all contributions received and expenditures made up to and including 5 days before the campaign finance statement is due.
- Special Districts are **NOT** subject to financial disclosure requirements.

| Report Name  | Due Date                                      | Report includes all transactions between  | Who this applies to  |
|--|---|---|--|
| Primary Election Report<br>(seven days before Primary) | August 5, 2025                                | January 1, 2025 - July 31, 2025   | Candidates in a Primary  |
| Post-Primary Report                                    | September 11, 2025                            | Remaining transactions  | Candidates eliminated at Primary   |
| 28 Day Report  | October 7, 2025                               | January 1, 2025 - October 2, 2025 (no primary)<br><b>OR</b><br>August 1, 2025 - October 2, 2025 (won primary) | Candidates not in a Primary, <b>OR</b> Candidates who won Primary                      |
| General Election Report<br>November 4, 2025            | October 28, 2025                              | October 3, 2025 - October 23, 2025  | Candidates in the General Election   |
| Post-General Report                                    | December 4, 2025                              | Remaining transactions  | Candidates in the General Election   |
| 30 Days after Disqualification                         | Varies; contact your municipal clerk/recorder | Varies; contact your municipal clerk/recorder   | Candidates who are disqualified for failing to file a financial report by the deadline |

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## 2025 CANDIDATE GUIDE - DATES TO KNOW

| DATE   | TASK OR EVENT   | NOTES            |
|--|---|------------------|
| <b>Begins June 2</b><br><b>Ends June 6 (5pm)</b> | <b>Filing period for Declaration of Candidacy Forms or Nominating Petition with the City Recorder.</b> Candidates must submit a Conflict of Interest Disclosure Statement with their Declaration of Candidacy. Conflict of Interest Disclosure Statements must be publicly posted on the City website. <a href="#">Utah Code 10-3-301.5</a> | <b>Candidate</b> |
| <b>June 27 (5pm)</b>                             | <b>Last day a PRIMARY ELECTION candidate may submit a 200-word profile on <a href="http://vote.utah.gov">vote.utah.gov</a>.</b> <a href="#">Utah Code 20A-7-801</a>   | <b>Candidate</b> |
| July 22 to August 5                              | Vote by Mail Ballots to be mailed no sooner than 21 days before election day, and no later than 7 days before election day.   | Voter            |
| August 5 to August 8                             | In person Early Voting. Vote Center located at Cache County Building, 179 North Main, Logan.  | Voter            |
| <b>August 5</b>                                  | <b>FINANCIAL DISCLOSURE REPORT: Last day municipal PRIMARY ELECTION Candidates must file a financial disclosure report with the municipal clerk or recorder.</b> <a href="#">Utah Code 10-3-208</a>   | <b>Candidate</b> |
| August 11  | Last day for Primary Election UOCAVA voter to submit a FPCA (register to vote) and submit a FWAB (absentee ballot).   | Voter            |
| August 12  | <b>NEW Legislation:</b> A Primary Election Ballot returned by mail must be received by the election officer on or before 8pm on election day. <a href="#">Utah Code 20A-3a-204</a>  | Voter            |
| <b>August 12</b>                                 | <b>PRIMARY ELECTION DAY (if needed):</b> Vote Center is at County Fairgrounds Event Center (490 S 500 W, Logan) and is open 7am to 8pm. An individual not registered to vote may register and vote on election day by voting a provisional ballot. <a href="#">Utah Code 20A-2-207</a>  | Voter            |
| <b>August 19 to August 26</b>                    | <b>Board of Canvassers can canvass the final results of the Primary Election.</b> <a href="#">Utah Code 20A-4-301</a>   | <b>Candidate</b> |
| <b>August 22 to August 29</b>                    | <b>Last day that a candidate may request a recount (first business day that is at least three calendar days after the day on which the canvass is completed).</b> <a href="#">Utah Code 20A-4-401</a>   | <b>Candidate</b> |
| <b>August 22 to August 29</b>                    | <b>Tie votes in the Primary Election must be determined by lot (e.g., coin flip) in a public meeting no later than 3 days after the canvass is held.</b> <a href="#">Utah Code 20A-1-304</a>  | <b>Candidate</b> |
| <b>September 2</b>                               | <b>Last day a write-in candidate can declare candidacy.</b> <a href="#">Utah Code 20A-9-601</a>   | <b>Candidate</b> |
| <b>September 5</b>                               | <b>Last day a GENERAL ELECTION candidate may submit a 200-word profile on <a href="http://vote.utah.gov">vote.utah.gov</a>.</b> <a href="#">Utah Code 20A-7-801</a>   | <b>Candidate</b> |
| <b>September 11</b>                              | <b>FINANCIAL DISCLOSURE REPORT: Last day Candidates who were eliminated in a Primary Election must file with the municipal recorder.</b> <a href="#">Utah Code 10-3-208</a>   | <b>Candidate</b> |
| <b>October 7</b>                                 | <b>FINANCIAL DISCLOSURE REPORT: Last day Candidates who won in a Primary Election OR Candidates not in a Primary Election must file with the municipal recorder.</b> <a href="#">Utah Code 10-3-208</a>   | <b>Candidate</b> |
| October 14 to October 28                         | Vote by Mail Ballots to be mailed no sooner than 21 days before election day, and no later than 7 days before election day.   | Voter            |
| October 28 to October 31                         | In person Early Voting. Vote Center located at Cache County Building, 179 North Main, Logan.  | Voter            |
| <b>October 28</b>                                | <b>FINANCIAL DISCLOSURE REPORT: Last day municipal GENERAL ELECTION Candidates must file with the municipal recorder.</b> <a href="#">Utah Code 10-3-208</a>  | <b>Candidate</b> |
| November 3                                       | Last day for General Election UOCAVA voter to submit a FPCA (register to vote) and submit a FWAB (absentee ballot).   | Voter            |
| November 4                                       | <b>NEW Legislation:</b> A General Election Ballot returned by mail must be received by the election officer on or before 8pm on election day. <a href="#">Utah Code 20A-3a-204</a>  | Voter            |
| <b>November 4</b>                                | <b>GENERAL ELECTION:</b> Vote Center is at County Fairgrounds Event Center (490 S 500 W, Logan) and is open 7am to 8pm. An individual not registered to vote may register and vote on election day by voting a provisional ballot. <a href="#">Utah Code 20A-2-207</a>  | Voter            |
| <b>November 11 to November 18</b>                | <b>Board of Canvassers can canvass the final results of the General Election.</b> <a href="#">Utah Code 20A-4-301</a>   | <b>Candidate</b> |
| <b>November 14 to November 21</b>                | <b>Tie votes in the General Election must be determined by lot (e.g., coin flip) in a public meeting no later than 3 days after the canvass is held.</b> <a href="#">Utah Code 20A-1-304</a>  | <b>Candidate</b> |
| <b>November 14 to November 21</b>                | <b>Last day that a candidate may request a recount (first business day that is at least three calendar days after the day on which the canvass is completed).</b> <a href="#">Utah Code 20A-4-401</a>   | <b>Candidate</b> |
| <b>December 4</b>                                | <b>FINANCIAL DISCLOSURE REPORT: Last day municipal Candidates must file their final financial disclosure report with the municipal recorder.</b> <a href="#">Utah Code 10-3-208</a>   | <b>Candidate</b> |
| <b>DISCLAIMER</b>                                | <i>This calendar is provided as a convenience and a reference tool, but it is not a substitute for Utah State Code. Always refer to the statute to comply with the law. If any inconsistency exists between this calendar and statute, the statutory language governs.</i>  |                  |

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## **Regulations on Campaign Signs**

**Extracted from North Logan City Code, Title 12C-605**

- B. Regulations for Temporary Signs. The following regulations shall apply to temporary signs. Temporary signs shall be allowed in addition to permanent signs and shall be located on-premise only except as specified below. Temporary generally means any sign to be displayed for less than sixty (60) days unless otherwise specified.
1. General Temporary Sign Regulations. Any temporary sign (except real estate signs, construction, and project development signs) shall be considered permanent when it has been displayed for sixty (60) or more days and must thereafter conform to all the requirements for permanent signs. Any real estate sign or construction/project development sign shall be considered permanent when it has been displayed for 120 days or more days. Two extensions of 120 days each may also be applied for when necessary but no such sign may remain for longer than 360 days.
  2. Political signs and freedom of expression signs. Political signs for political candidates, ballot issues, or freedom of expression signs are permitted on all properties but for no longer than sixty (60) days subject to the following regulations. Signs over three (3) feet in height must be located outside the sight distance triangle. Signs shall not exceed twelve (12) square feet per facing and a maximum height of four (4) feet. Signs shall not be illuminated. Individual candidate signs are permitted after the candidate has filed the appropriate declaration of candidacy or other required filing documents with the appropriate public official to receive such filings. A registered write-in candidate shall be considered the same as a candidate to be listed on a ballot for the purpose of political signs. Freedom of expression signs associated with an election or signs pertaining to an issue on a ballot are permitted after the issue for which the sign advocates a position has been approved for placement on the next ballot by the County Clerk or City Recorder. Signs shall be removed within 48 hours following the last election in which the candidate or issue is to be on the ballot. Freedom of expression signs not associated with an election or not pertaining to an issue on a ballot are permitted for no longer than thirty (30) days and only on private property. Such signs are not allowed on public property or public rights-of-way. All signs shall include information thereon regarding those responsible for the sign. Political signs pertaining to an issue and freedom of expression signs shall include a notation or certificate on the back of the sign listing the sponsoring individual or organization, name of a contact person, the contact person's name, address, and phone number. Any sign without contact information thereon may be removed by the City and disposed of. Signs for candidates will be assumed to be the responsibility of the candidate unless otherwise noted thereon. Signs shall not be placed on public property except within established public rights-of-way. If placed in the right-of-way the sign shall be located in the planting strip between the curb and the sidewalk. If there is no curb or sidewalk the sign shall be placed at least four (4) feet from any traveled surface. Those placing signs on public rights-of-way shall first obtain permission from the property owner adjacent to the area where the sign is to be placed.

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